

34th
run in the
Philippines

PROJECT MANAGEMENT PROFESSIONAL (PMP®) - 5TH EDITION

Achieving PM Excellence and Personal Recognition

Project Management Professional (PMP) is 4-day structured program in the range of project management resources and study aids that are provided for use in class, in the workplace, and in preparation for achieving the PMP® Certification.

This course is designed to cover the basic prerequisite of 35 contact hours of formal education certificate in project management. It is designed to develop basic knowledge on managing projects effectively, with respect to knowledge areas and process groups as defined in PMI® framework, published in PMBOK® Guide - 5th Edition. Comprehensive sections including questions on each knowledge area and processes are discussed in detail.

Summary of the Major Updates in the PMBOK® Guide - Fifth Edition:

- “The Standard for Project Management of a Project” has been moved to Annex A1 and new Section 3 addresses project management processes and Process Groups as in previous editions.
- A new Knowledge Area has been created called “Project Stakeholder Management” that increases the focus on identifying and engaging stakeholders.
- Four planning processes have been added to reinforce that each major Knowledge Area has a planning process.



AUGUST 14 - 17, 2017



4 DAYS



MAKATI CITY

Learning Objectives

At the end of the training, participants are expected to:

- Learn the best practices in organizational project management designed with the PMI standards.
- Be better in integrating the stakeholder's interest in the project while maintaining the company's strategic goals and business values.
- Be able to perform an assessment of the current state of the organizational project management and devise an improvement plan.
- Be able to revisit the Portfolio and Program Management components of the organization and align the projects effectively with the company vision.
- Be able to select the projects that would best align with the company's strategic goals.

Benefits

- Maximize value of project investments while minimizing risks.
- Develop a maturity model based on the current organization and apply strategies in line with PMI standards.
- Implement continuous improvement throughout the organization based on maturity model assessed.
- Increase throughput in the portfolio pipeline by efficient management and handling.
- Identify the best practice to be implemented at an organizational level for optimization of specific projects.

Target Audience

- Executives
- Project Managers / Project Management Professionals
- Team / Portfolio / Program and Delivery Managers
- Project Sponsors / Leaders / Coordinators / Controllers
- IT Professionals
- Anybody interested in and is likely to take up PM related profession
- Anyone keen to increase their knowledge on PM and increase their marketability

Key Clients



Globe™





Agenda

Day 1	Day 2	Day 3	Day 4	Prerequisite
<ul style="list-style-type: none"> • Introduction to Project Management <ul style="list-style-type: none"> ○ What is a Project? ○ Portfolio, Program and Project ○ Impacts of Organization Structures on Projects ○ Projects and Strategic Planning ○ Project Management ○ Project Life Cycle ○ Project Management Processes • Project Integration Management <ul style="list-style-type: none"> ○ Develop Project Charter ○ Develop Project Management Plan ○ Direct and Manage Project Work ○ Monitor and Control Project Work ○ Perform Integrated Change Control ○ Close Project or Phase • Project Scope Management <ul style="list-style-type: none"> ○ Plan Scope ○ Management ○ Collect Requirements ○ Define Scope ○ Create a Work Breakdown Structure (WBS) ○ Validate Scope ○ Control Scope 	<ul style="list-style-type: none"> • Project Time Management <ul style="list-style-type: none"> ○ Plan Schedule Management ○ Define Activities ○ Sequence Activities ○ Estimate Activity Resources ○ Estimate Activity Durations ○ Develop Schedule ○ Control Schedule • Project Cost Management <ul style="list-style-type: none"> ○ Plan Cost Management ○ Estimate Costs ○ Determine Budget ○ Control Costs • Project Quality Management <ul style="list-style-type: none"> ○ Plan Quality Management ○ Perform Quality Assurance ○ Control Quality 	<ul style="list-style-type: none"> • Project Human Resources Management <ul style="list-style-type: none"> ○ Plan Human Resource Management ○ Acquire Project Team ○ Develop Project Team ○ Manage Project Team • Project Communication Management <ul style="list-style-type: none"> ○ Plan Communications Management ○ Manage Communications ○ Control Communications • Project Risk Management <ul style="list-style-type: none"> ○ Plan Risk Management ○ Identify Risks ○ Perform Qualitative Risk Analysis ○ Perform Quantitative Risk Analysis ○ Plan Risk Responses ○ Control Risks 	<ul style="list-style-type: none"> • Project Procurement Management <ul style="list-style-type: none"> ○ Plan Procurement Management ○ Conduct Procurements ○ Control Procurements ○ Close Procurements • Project Stakeholder Management <ul style="list-style-type: none"> ○ Identify Stakeholders ○ Plan Stakeholder Management ○ Manage Stakeholder Engagement ○ Control Stakeholder • Professional Responsibilities Management <ul style="list-style-type: none"> ○ Ensuring Integrity ○ Applying Professional Knowledge ○ Balancing Stakeholder's Interests ○ Respecting Differences in Diverse Cultures • Summary • Open Discussion 	<ul style="list-style-type: none"> • There are no pre-course requirements to attend the course.



Trainer's Profile



The Trainer has more than ten years of experience in the areas of Process Improvement and Project Management. A CMMI and Six Sigma expert with exposure horizontally across various functions from Marketing to Manufacturing and vertically expose through product development to CMMI and Six Sigma Program Management.

Since 2008, the trainer's activity-based training style has attracted hundreds of participants from Singapore, Malaysia, Philippines and Germany. Facilitated 15 CMMI-based process improvement plans by delegates from Credit Suisse, BNP, Phillips Securities, Hewlett-Packard and Panasonic. Coached 16 Six Sigma Black Belt projects at Malaysian Bank and guided 35 Project Managers, Project Leaders and Engineers at Micronas Singapore & Germany on Enterprise Project Management.

Trainer's Professional Certifications include the following:

- PMI® Project Management Professional (PMP)
- Scrum Alliance® Certified Scrum Master
- SEI® Certified CMMI Instructor (Development & Services)
- ITIL® V3 Foundation
- ASQ® Certified Six Sigma Black Belt, Software Quality Engineer, Quality Auditor
- HP® Certified Lean Sigma Trainer



Materials



PMBOK Guide
Fifth Edition



Training Manual



Quick Reference Poster



Certificate



Quick Reference Card

Training Highlights

Expert Facilitator

The program is facilitated by one of the leading consultants with years of experience in consulting and training in various industries, giving the participants the advantage to tap on his extensive experience to solve practical problems in their current environment.

Interactive Learning

From face-to-face interaction to modules and workbooks, the training is an instructor-led course with a combination of presentation modules and interactive sessions with participants, allowing mindshare to proactively address specific needs and issues in their own environment.

Up-to-date Information

Provides the latest updates on best practices from industries across the globe with case studies and practical information acquired from the training and resources of our trainer.

Training Package

We provide high quality and well-researched training materials to make learning a meaningful experience for the participants. The training aids we provide to our participants are used as a quick reference resource for future use.

About APEX Global

APeX Global (The Academy for Professional excellence) is the learning solutions arm of ECCI—the leading process improvement solutions provider in Southeast Asia. Our sole aim is to promote performance excellence among professionals. We help our customers achieve greater success through effective, experiential and results-oriented training delivery. Our professional development solutions cover Trainings and Conferences, Managed Services and Learning on Demand. We organize public trainings and in-house workshops tailored for specific organizations. We help companies manage their non-core yet critical training function through end-to-end training management - starting from planning and needs analysis to program evaluation and records management. The Learning on Demand products we offer provide convenient and innovative ways for learning.



Applying the experience of training over 100,000 professionals in the last decade, a strong pool of expert trainers and facilitators with expertise in a niche array of domains and a strong regional presence, we provide an extensive portfolio of high-quality industry specific and functional programs coupled with high quality training materials to deliver our ultimate “promise”—the R.E.A.L. learning experience.



FEE STRUCTURE

Please highlight the registration type applicable to you

REGISTRATION TYPE	REGULAR (Registration received before August 14, 2017)	EARLY BIRD (Registration received on or before July 24, 2017)
Per Participant	<input type="checkbox"/> Php 48,595 + 12% VAT	<input type="checkbox"/> Php 46,765 + 12% VAT
Group of 4	<input type="checkbox"/> Php 45,667 + 12% VAT	
Personal Sponsorship	<input type="checkbox"/> Php 46,765 + 12% VAT	

PARTICIPANT(S) PARTICULARS

	Participant 1	Participant 2	Participant 3	Participant 4
Full Name				
Job Title				
Contact Numbers	(O) (M)	(O) (M)	(O) (M)	(O) (M)
Email Address				
Food Restriction	<input type="checkbox"/> No restriction <input type="checkbox"/> Vegetarian <input type="checkbox"/> Diabetic <input type="checkbox"/> Others, pls. specify: _____	<input type="checkbox"/> No restriction <input type="checkbox"/> Vegetarian <input type="checkbox"/> Diabetic <input type="checkbox"/> Others, pls. specify: _____	<input type="checkbox"/> No restriction <input type="checkbox"/> Vegetarian <input type="checkbox"/> Diabetic <input type="checkbox"/> Others, pls. specify: _____	<input type="checkbox"/> No restriction <input type="checkbox"/> Vegetarian <input type="checkbox"/> Diabetic <input type="checkbox"/> Others, pls. specify: _____

BILLING DETAILS

Company Name		Billing Contact Person	
Company TIN		Job Title	
Billing Address		Email Address	
VAT Exempt	<input type="checkbox"/> Yes <input type="checkbox"/> No	Contact Numbers	(O) (M)
<i>*If your company is VAT exempt, please send a scanned copy of PEZA Certificate</i>			

PAYMENT METHODS

☐ Cash ☐ Cheque ☐ Bank Transfer

For Cheque and Bank Transfers:

Account Name : Environmental Compliance Consultants International Corp.
Account Number : 638-3-63850569-0
Name of Bank : Metropolitan Bank and Trust Company
Branch Name : Rufino Branch
Swift Code : MBTCPHMM
Address of Bank : Ayala Avenue V.A. Rufino Makati City

☐ I have read and understood the stated terms and conditions.

Name of Authorizing Person : _____ Date : _____

Designation / Department : _____ Signature : _____

THIS FORM IS INVALID WITHOUT THE AUTHORIZING SIGNATURE.

Contact Information

8/F Montepino Building
138 Amorsolo St. cor Adelantado &
Gamboa St., Legaspi Village
Makati City, Philippines
Telephone Number : +632 - 403 8668 (8 trunklines)
Fax Number : +632 - 403 8358
Email : training@apexgloballearning.com

TERMS AND CONDITIONS

ECCI CANCELLATION, POSTPONEMENT AND SUBSTITUTION POLICY:

ECC International Corporation (ECCI) reserves the right to make any amendments in its program venue, scheduled dates, or to cancel the program due to unforeseen circumstances without any prior notice, but all measures will be taken to reach the participants. ECCI shall assume no liability whatsoever in the event that a program is cancelled, rescheduled or postponed due to fortuitous event, Act of God, unforeseen occurrence not limited to: war, fire, labor strike, extreme weather or other emergency conditions. Please note that while speaker and topic were confirmed at the time of publishing, circumstances beyond the control of the organizer may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, ECCI reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever.

Cancellation of program registration should be received in writing from the participant not less than eight (8) working days prior to the commencement of the program. The registered delegate is entitled to receive 100% credit to the next scheduled program or attend any ECCI programs with equivalent monetary value. The credit must be utilized within one (1) year from the date of its issuance. Cancellation requests made in less than eight (8) working days prior to the commencement of the program will not be eligible for credit and the paid amount is forfeited in favor of ECCI.

PAYMENTS & DISCOUNTS

All fees are subject to prevailing taxes. Any discount (Early Bird, Group & any other special promotions) offered by Apex Global can be availed if the payment is made within the promo period. Payments made after the scheduled training date will not be eligible for any discounts offered previously and will merit a 5% late payment surcharge.

PRIVACY & DATA PROTECTION

The participant hereby grants ECCI permission to take photographs and videos during the training or event they are participating in, with the understanding that these photographs, audio or video recordings may be edited, copied, exhibited, published or distributed through the internet for marketing purposes.

Personal Data is gathered in accordance with the E-commerce Act 2000. You may also receive updates and promotional event notifications from ECCI on other related trainings and events.

☐ I have also read and accepted ECCI's terms and conditions.

☐ I confirm that my organization is sponsoring me for the program indicated in this application form.

Participants Signature : _____ Date : _____

***TO BE FILLED BY AN ECCI REPRESENTATIVE**

Total Amount:

BDE: